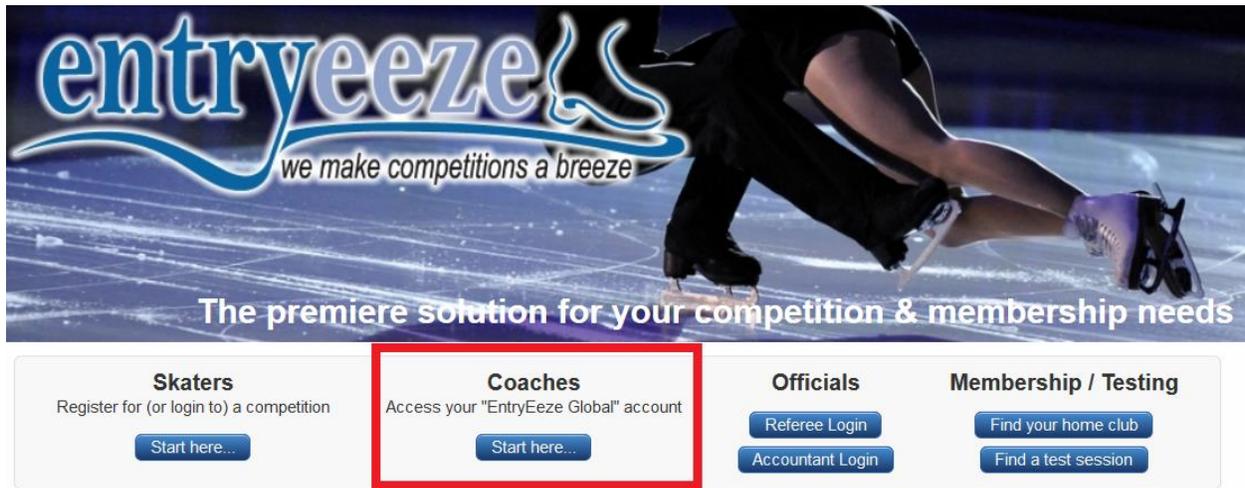
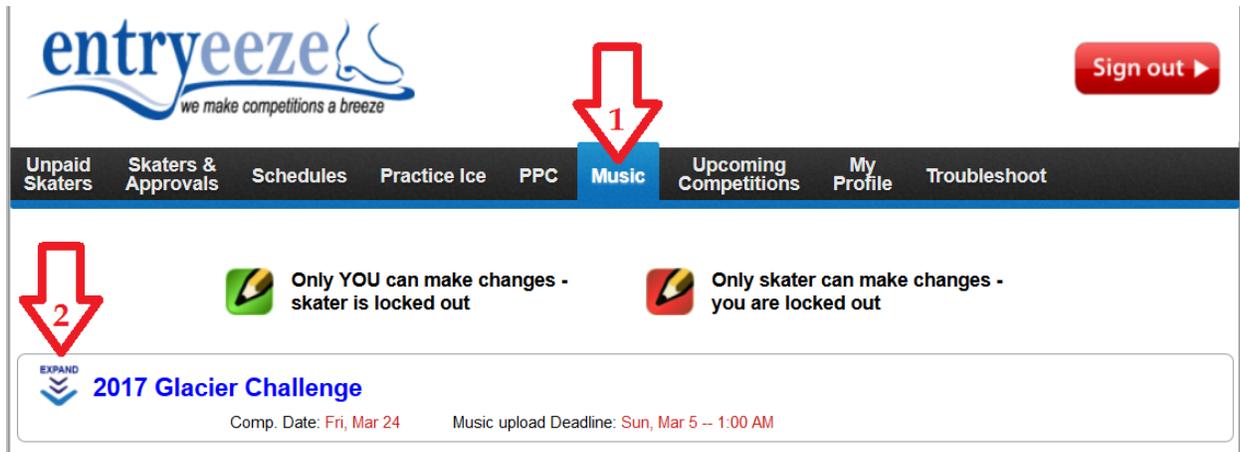


Coaches- log in to your global account at entryeeze.com



The banner features the EntryEeze logo with the tagline "we make competitions a breeze" and a skater in action. Below the banner is a navigation menu with four main categories: Skaters, Coaches, Officials, and Membership / Testing. The Coaches section is highlighted with a red border. Each category has a "Start here..." button. The Officials section includes "Referee Login" and "Accountant Login" buttons. The Membership / Testing section includes "Find your home club" and "Find a test session" buttons.

After logging in, click on the “music” tab, then “expand”



The screenshot shows the user interface after logging in. The EntryEeze logo is at the top left, and a "Sign out" button is at the top right. A navigation bar contains several tabs: Unpaid Skaters, Skaters & Approvals, Schedules, Practice Ice, PPC, Music, Upcoming Competitions, My Profile, and Troubleshoot. The Music tab is highlighted with a red arrow labeled "1". Below the navigation bar, there are two status messages: "Only YOU can make changes - skater is locked out" and "Only skater can make changes - you are locked out". A red arrow labeled "2" points to an "EXPAND" button next to the "2017 Glacier Challenge" event. Below the event name, the competition date is "Fri, Mar 24" and the music upload deadline is "Sun, Mar 5 -- 1:00 AM".

Now you should see a list of all the skaters and events that require music. (Events such as compulsory are not listed since they do not require music. Events like interpretive are not listed because the competition provides the music.) Before you can upload music, make sure you click “lock for editing” on the right side of the screen so you have a green icon instead of the red.

entryeeze
we make competitions a breeze

Sign out ▶

Unpaid Skaters | Skaters & Approvals | Schedules | Practice Ice | PPC | **Music** | Upcoming Competitions | My Profile | Troubleshoot

Only YOU can make changes - skater is locked out Only skater can make changes - you are locked out

2017 Glacier Challenge

Comp. Date: **Fri, Mar 24** Music upload Deadline: **Sun, Mar 5 -- 1:00 AM**

Chairperson: 406-544-6999 [send an email](#)

	Snowflake, Suzy -- Free Skate - Test Track, Pre-Preliminary Test Track		release lock
	Snowflake, Suzy -- Showcase - Light Entertainment, Pre-Preliminary		lock for editing

Click the + sign on the left to reveal the links for uploading the music. Remember, you must have a green pencil icon on the right to be able to upload music.

Music MUST be submitted as an mp3. Other file types will not work.

You can change music up until the music deadline.

Green check marks appear on the right when you have successfully uploaded a file.

 Only YOU can make changes - skater is locked out

 Only skater can make changes - you are locked out



2017 Glacier Challenge

Comp. Date: Fri, Mar 24 Music upload Deadline: Sun, Mar 5 -- 1:00 AM

Chairperson: 406-544-6999 [send an email](#)

Toepick, Tom -- **Basic Program, Basic 4** find the mp3 file on your computer  [release lock](#)

 Select an MP3 file: No file selected.

Toepick, Tom -- **Basic Showcase - Light Entertainment, Basic 4**  [release lock](#)

 **Music uploaded:** Fri, Feb 10, 2017 9:25 PM
Name of file: Tom's Showcase Song.mp3
 you can change music up until the deadline

Snowflake, Suzy -- **Free Skate - Test Track, Pre-Preliminary Test Track**  [lock for editing](#)

Snowflake, Suzy -- **Showcase - Light Entertainment, Pre-Preliminary**  [lock for editing](#)

green check marks appear when your music file is successfully uploaded 